



Gwinnett

GWINNETT COUNTY
DEPARTMENT OF FINANCIAL SERVICES
PURCHASING DIVISION

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GwinnettCounty.com

December 11, 2024

AWARD NOTICE

RP037-24

Provision of Training for a Nonprofit Capacity Building Program on a Term Contract

Pursuant to the proposals received on August 30, 2024 for RP037-24 Provision of Training for a Nonprofit Capacity Building Program on a Term Contract the proposal has been awarded to Georgia Center for Nonprofits and Think and Ink Grant Consulting, LLC, in the amount of \$39,793.00. Please note the enclosed tabulation.

We appreciate your proposal and interest in Gwinnett County.

Sincerely,

Casey Beauston
Purchasing Associate II

CB/bc

Enclosure

RP037-24
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			Creative Collaborative Solutions (OC)	Eli Patrick & Co. (OS)	Georgia Center for Nonprofits (OC)	Gwinnett Coalition, Inc. (L)	JA&E Veterans Staffing LLC (L)	New Provisions Business Solutions LLC (L)	Think and Ink Grant Consulting LLC (OC)
ITEM #	CRITERIA	POINTS ALLOCATED	TOTAL POINTS	TOTAL POINTS	TOTAL POINTS	TOTAL POINTS	TOTAL POINTS	TOTAL POINTS	TOTAL POINTS
1	Service Provider Identification/Profile	5	2.75	4	4.75	5	3.75	2.25	4.75
2	Experience with Nonprofit Organizations	25	22.5	18	24.75	22.5	17.5	6.75	24.25
3	Experience as a Service Provider	25	21.25	16.75	23.25	19.25	15	4.25	24.25
4	Understanding the Scope of Work	30	23.75	18.5	28.75	26.5	19.75	17.75	25.5
6	References	5	5	5	5	5	0	5	5
	Sub-Total	90	75.25	62.25	86.5	78.25	56	36	83.75
7	Cost	10	3.05		8.15	1.39			10
8	Optional Interview	10							
	TOTAL	110	78.3	62.25	94.65	79.64	56	36	93.75

Recommended Vendors:

Georgia Center for Nonprofits
 Attn: Karen Beavor
 881 Memorial Dr SE
 Atlanta, GA 30316
 Phone: 678-916-3000
kb@gcn.org

Think and Ink Grant Consulting LLC
 Attn: Shavonn Richardson
 309 East Paces Ferry Rd NE, Suite 400
 Atlanta, GA 30305
 Phone: 404-267-8884
shavonn@thinkandinkgrants.com

COST TABULATION

RP037-24
 Provision of Training for a Nonprofit Capacity Building Program on a Term Contract
 Department of Financial Services

ITEM #	DESCRIPTION	ESTIMATED QUANTITY	Creative Collaborative Solutions (OC)		Georgia Center for Nonprofits, Inc. (OC) ORIGINAL		Georgia Center for Nonprofits, Inc. (OC) BAFO		Gwinnett Coalition (L)		Think and Ink Grant Consulting, LLC (OC) ORIGINAL		Think and Ink Grant Consulting, LLC (OC) BAFO	
			HOURLY OR SESSION RATE	EXTENDED PRICE	HOURLY OR SESSION RATE	EXTENDED PRICE	HOURLY OR SESSION RATE	EXTENDED PRICE	HOURLY OR SESSION RATE	EXTENDED PRICE	HOURLY OR SESSION RATE	EXTENDED PRICE	HOURLY OR SESSION RATE	EXTENDED PRICE
1	Board Governance and Financial Management (Expected Q1 of 2025) This module will delve into the essentials of effective board governance and financial management within nonprofit organizations. Trainers are expected to possess substantial experience in these domains and should be capable of imparting knowledge and best practices to the participants.	1 Session	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$1,850.00	\$1,850.00	\$3,201.17	\$19,207.02	N/B	N/B	N/B	N/B
2	Strategic Planning (Expected Q1-2 of 2025) Strategic planning is a cornerstone of nonprofit success. Trainers for this module should be well-versed in strategic planning methodologies and have a proven track record of guiding nonprofits through developing and implementing strategic plans.	1 Session	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$1,850.00	\$1,850.00	\$2,934.50	\$17,607.00	N/B	N/B	N/B	N/B
3	Program Design and Evaluation (Expected Q2 of 2025) This module will equip participants with the skills and knowledge required for designing effective programs and conducting comprehensive evaluations. Trainers should demonstrate expertise in program development and evaluation methodologies.	1 Session	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$1,850.00	\$1,850.00	\$2,934.50	\$17,607.00	\$104.00	\$624.00	\$104.00	\$624.00
4	Program Management (Expected Q3 of 2025) Trainers selected for this module will be responsible for imparting knowledge on program management strategies, including project planning, execution, and monitoring. Practical experience in program management within nonprofit settings is highly preferred.	1 Session	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$1,850.00	\$1,850.00	\$2,934.50	\$17,607.00	N/B	N/B	N/B	N/B
5	Staff & Volunteer Management (Expected Q3-4 of 2025) Effective management of staff and volunteers is crucial for nonprofit organizations. Trainers should possess significant experience in human resource management and volunteer engagement.	1 Session	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$1,850.00	\$1,850.00	\$2,801.17	\$16,807.02	N/B	N/B	N/B	N/B
6	Resource Development (Fundraising and Grant Writing) (Expected Q4 of 2025) This module focuses on fundraising strategies and grant writing techniques. Applicants should have a proven record of successful fundraising and grant acquisition within nonprofit sectors.	1 Session	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$1,850.00	\$1,850.00	\$3,684.50	\$22,107.00	\$104.00	\$624.00	\$104.00	\$624.00
7	Module Follow-Up (Expected Q1-4 of 2025, minimum 60 hours) Follow up with the non-profit after they attend the training workshop, 1 hour per ten (10) Nonprofit Organizations for a minimum of 6 interactions (1 for each training module).	60 Hours	\$500.00	\$30,000.00	\$175.00	\$10,500.00	\$160.00	\$9,600.00	\$385.63	\$23,137.80	\$104.00	\$6,240.00	\$104.00	\$6,240.00
GRAND TOTAL			\$60,000.00		\$22,500.00		\$20,700.00		\$134,079.84		\$7,488.00		\$7,488.00	
ADDITIONAL SERVICES (NOT included in Grand Total)														
8	Self-Assessment (Expected Q4 2024/Q1 2025, 10-20 hours) Assist the non-profit in completing a self-assessment of current organization capacity and needs, 1 hour per ten NPOs for 1 - 2 interactions. This service, if needed, will be provided before the organization participates in a Module.	20 Hours	\$500.00	\$10,000.00	\$150.00	\$3,000.00	\$145.00	\$2,900.00	\$1,060.00	\$21,200.00	\$104.00	\$2,080.00	\$104.00	\$2,080.00
9	Technical Assistance (Expected Q1-4 of 2025, about 120 hours) Personalized technical assistance to address specific organizational needs, 1 hour for ten NPOs for 12 months. The County will utilize this service throughout the contract on an as-needed basis.	120 Hours			\$175.00	\$21,000.00	\$165.00	\$19,800.00	\$277.00	\$33,240.00	\$104.00	\$12,480.00	\$104.00	\$12,480.00